

APPLICATION TO EXHIBIT AND SELL ARTWORK AT THE BALLAN ARTS SPACE

117B Inglis St. Ballan



Exhibition Name: 'MEMORIES'

Exhibition duration – Friday 24th May– Sunday 30th June

Applications close – Sunday 19th May Delivery date: Wednesday 22nd May

Exhibitor's name	
Address	
Phone number	
Email address	
Bank Details	Account name:
For payments	BSB: Account No.

*Please tick the box if you do not wish your contact details to be included on a list that will be distributed to all artists in the exhibition.

Exhibition Fees- Exhibition fee is \$5 per entry or negotiable for smaller items.

This can be paid by cash or card when you drop off your entries at The Ballan Arts Space on Wednesday 22nd May between 10am and 3pm (unless otherwise arranged).

OR can be paid directly into The Ballan and District Artists Collective account -

Details are: BSB: 633000 Acct. no: 198 750 499

Gallery commission of 20% will apply to all items sold.

No.	Name of Artwork	Medium	Dimensions in cm	Price
1				
2				
3				
4				
5				
6				

TERMS and CONDITIONS:

DELIVERY OF ART WORKS:

ARTWORK CONDITION- Artworks must be delivered “**Ready to Exhibit**”. This means framed or mounted, **hanging cord attached securely**. For 3-dimensional works, each work must be assembled on a stable base or self-supporting.

ARTWORK INSURANCE-Exhibitors must arrange their own insurance if they desire. All care will be taken but no responsibility will be accepted by The Ballan Arts Space for loss or damage to delivered artwork.

Payments to artists for sold artworks will be made within 14 days of the exhibition finish.

SIZE/WEIGHT LIMITS ON PROPOSED ARTWORKS - Consideration to sizes of works will be applied depending on number of artists contributing and space available.

PREFERRED SITTING TIMES FOR EXHIBITION SITTING ROSTER (MANDATORY)

Exhibition duration – Friday 24th May– Sunday 30th June

Exhibition shifts are 10am to 12.30pm (morning) and 12.30pm to 3pm (afternoon) Friday, Saturday, and Sunday.

	Day	Date/s	Time	Notes
1 st preference				
2 nd preference				
3 rd preference				

OR Tick the box if unable to contribute to sitting roster (other responsibilities may apply)

*Exhibiting artists are asked to do maximum of 2 shifts during the exhibition.

Roster for gallery sitting will be sent out as close as possible to gallery opening. If you are unable to attend your allocated time please organise a swap with someone else. A contact list will be sent along with the roster.

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I have completed the Sitting Roster preferences and read, understood, and will abide by all the terms and conditions specified in this form.

Signature of exhibitor:

Date: / /

All correspondence/enquiries to Tracey - traceyjoytaylor@gmail.com